COMPLETED EXAMPLE

Construction bid

Office room refresh package

BUSINESS
Your construction business

CONTACT DETAILS

CUSTOMER
Sample project team

PROJECT / ADDRESS
Office room refresh package

DOCUMENT REFERENCE
BID-001

DATE / VALID UNTIL

Illustrative USD selling prices. Quantities and rates are examples, not market benchmarks.

Work / material	Qty / unit	Rate	Taxable?	Amount
Site setup and protection Protect the room and access route	4 hours	$60.00	Yes	$240.00
Floor removal Remove existing covering within the base scope	6 hours	$60.00	Yes	$360.00
Specified flooring supply Material purchase quantity for the base finish	220 sq ft	$5.00	Yes	$1,100.00
Floor installation labour Install the specified base flooring	16 hours	$60.00	Yes	$960.00
Trims supplied and fitted All-in supply and fitting package	1 package	$250.00	Yes	$250.00
Waste removal and completion Ordinary waste disposal and handover	1 job	$180.00	Yes	$180.00

Base subtotal	$3,090.00
Tax (0%)	$0.00
Base total (USD)	**$3,090.00**

Scope / products / finish

Base bid for office refresh scope schedule A, revision 1: protect access, remove existing floor covering, supply and install specified flooring and trims, and clear ordinary waste.

Exclusions / allowances

Electrical work, structural changes, furniture moving and floor levelling are excluded. Access is assumed during agreed normal working hours.

Schedule / payment / acceptance

Agree the schedule, payment and acceptance arrangements for the actual job.

Optional alternates - excluded from base total

Alternate A: upgraded finish flooring, add USD 300 before applicable tax. Excluded from the base bid. Confirm selection before revising the submitted total.

0% tax is shown for illustration only. Use the applicable tax treatment for your job.

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