Credit card payment authorisation

Free printable template · Enter currency where amounts are shown

Merchant / contact	Customer name / contact
Invoice / job reference	Processor / saved-payment reference
Payment type	Authorised amount / currency
Charge date or recurring schedule	Recurring maximum / change notice
Cancellation contact / process	Customer acknowledgement
Customer signature / date	Merchant record / date

Do not write a full card number, security code or PIN on this document. Use your processor's approved authorisation workflow and terms. PCI SSC prohibits keeping card verification codes after authorisation, including for later payments.

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